

# Personnel File Review

Review Period: April - June 2010

## Northern Service Area

Contractor: Boys and Girls Home of Nebraska

Total Number of Reviews:

24

Background Checks	# Yes	# Applicable	% Achieved
1 National	23	23	100.00%
2 Out of State	5	8	62.50%
3 In State	23	23	100.00%
4 Local	23	23	100.00%
5 Internet Search	23	23	100.00%
6 Ongoing Background Checks	5	5	100.00%
7 Exceptions	1	1	100.00%
8 Record Maintenance	21	23	91.30%
Transportation	# Yes	# Applicable	% Achieved
9 Driver's License	22	22	100.00%
10 Auto/Medical Insurance	21	21	100.00%
11 Points Assessed	21	21	100.00%
12 Limitations	22	22	100.00%
13 Defensive Driving Course	19	22	86.36%
Drug Screening	# Yes	# Applicable	% Achieved
14 Drug Tests	21	22	95.45%
References	# Yes	# Applicable	% Achieved
15 References - Home Study Staff	4	6	66.67%
Education	# Yes	# Applicable	% Achieved
16 Education - ALL Employees	24	24	100.00%
17 Education - Home Study Staff	5	5	100.00%
18 Education - Service Coordinator	6	6	100.00%
Training	# Yes	# Applicable	% Achieved
19 ALL STAFF - Initial Training	22	22	100.00%
20 ALL STAFF - Ongoing Training	8	9	88.89%
21 MULTI ETHNIC PLACEMENT	9	10	90.00%
22 ICWA	8	10	80.00%
23 CFS Pre Service Training	6	6	100.00%
24 Ongoing Training - SC/Sup	1	1	100.00%